



Spinning For Smiles Bike-a-thon

Frequently Asked Questions

1. What is Spinning for Smiles?

Spinning for Smiles is a 24 hour bike-a-thon that brings the school community together to raise money for the Smiles from Spencer Foundation. The Smiles from Spencer Foundation raises money to help improve the quality of life for sick children and their families. See www.smilesfromspencer.com for more information.

2. How do I register to participate in the event?

Gather up to 7 of your friends and form a team. To register your team, please submit the Spinning for Smiles Registration Form, the field trip forms and team registration fees for all team members to the Smiles from Spencer desk by no later than February 5, 2020 to secure your living room.

A Smiles from Spencer representative will be present at the school on January 8, 9, 15, 16 and February 5 to collect registrations and answer any questions you may have.

3. What if we don't have enough to make a team of 6-8?

Fill out the registration form and we will do our best to create teams that work for all students who would like to participate.

4. What do I do if I am the Team Captain?

If you are the one coordinating your team's ride for the event, you will register your team and be designated the "Team Captain" for the event. Team Captains will be responsible for motivating riders, collecting and handing in registration packages (registration forms, registration fees, and field trip forms), developing team's fundraising goal, and attending all Team Captain Meetings.

5. What is the difference between the registration fee and donations/pledges?

Registration Fee- \$25.00/person collected to show your interest and commitment to participate in the event.

Your registration fee will be added to your teams total donations raised and will include a souvenir t-shirt from the event.

This fee is due by February 5, 2020

Donation/Pledge- money collected by you from friends/family/neighbours to be donated to the Smiles from Spencer Foundation.

All cheques made payable to "**Smiles from Spencer Foundation**" or donations can be made online at www.smilesfromspencer.com/events

Donations are due March 4, 2020

6. Do I have to collect donations/pledges in order to ride?

Each rider is encouraged to raise a minimum of \$100.00 by asking friends/family/neighbours for donations. If you are collecting pledges, please coordinate with your Team Captain to turn in all your pledges by March 4, 2020.

7. How do I get donations/pledges?

Ask friends/family/neighbours to donate. See the script suggestion page in the registration package. Donors can choose to pay you directly by cash or cheque or visit www.smilesfromspencer.com/events to donate online. Ensure you track all donations using the donation tracking sheet (located in this package). The top 12 fundraising teams will be eligible to win a powered living room during the event. All your donations need to be handed in by March 4, 2020

8. Can I take down a credit card number when I am trying to get pledges?

You **may not** take down credit card numbers, please encourage people to donate online at www.smilesfromspencer.com/events using their computer or mobile device. Give the donor an online donation card (located in package) to remind them which website to visit and of your team name so you get the credit.

9. Where do I hand money in?

Please turn in cheques/cash to the Smiles from Spencer desk so we can effectively track your pledges. Online donations can be made by visiting www.smilesfromspencer.com/events.

10. Are fees and pledges accepted on the day of the event?

Fees must be handed in no later than February 5, 2020 so t-shirts can be ordered for the participants. Ideally, we would like all donations to be turned in to the Smiles desk by March 4, 2020. We understand, in a few circumstances, donations will need to be submitted on the day of the ride and will be accommodated accordingly. Thank you for doing your best to turn all rider registrations and donations on time..

11. Are volunteers needed for the event?

Yes! It takes many volunteers on ride day to make this a successful event. If you are interested in helping please contact smilesfromspencer@gmail.com.

12. Can a local business sponsor our team?

Yes! We are also approaching businesses to sponsor the event to help cover expenses, so we simply ask that if you would like to approach a business, please talk to the Smiles Foundation first. We can be reached at anytime by email smilesfromspencer@gmail.com.

13. Should our team come up with a theme and dress the same?

Yes! Have fun creating a school appropriate team concept and dress up!

14. How big is my team's living room?

Your living room will measure 11 feet by 11 feet.

15. Can we decorate our living room?

Absolutely! You are also welcome to bring small furniture items, bean bag chairs, blankets to make your living room a comfortable place. Please do not bring tents, thanks!

16. Will my living room have power?

If your team is one of the top 12 highest earning teams, you will have the choice of having a living room with power.

17. Will food be served?

Yes! Three meals will be served (supper, late night meal, and breakfast). There will also be nutritious drinks and snacks available throughout the 24 hour period. You may bring small amounts of food and beverages for your team. Coolers and bags may be searched for restricted items. Keep in mind, this is a school event.

18. Should I drive to school the morning of the bike-a-thon?

We strongly recommend that you have a prearranged ride to and from the school for the bike-a-thon due to fatigue and sleepiness that you will experience as the event concludes.

19. Can I come and go from the event?

The Spinning for Smiles bike-a-thon is considered to be a 24 hour field trip. To ensure the safety of the students, staff and volunteers, anyone needing to leave the school outside of school hours will have to be signed in/out or have it previously arranged by a parent. We understand that some kids work or have activity commitments to attend. We will work with those individuals to make it feasible.

20. Can my friends and family come and visit me while I am riding?

As a safety measure, only participants and volunteers will be allowed in and around the living rooms. Participants and volunteers will be provided with wrist bands to allow them access into the gym. Friends and family will be restricted to the foyer outside the gym and the bleacher area.